

# EXCUSED ABSENCE FORM

PLEASE COMPLETE AND SUBMIT TO MISS CROFT AT LEAST ONE  
WEEK BEFORE A STUDENT'S ABSENCE.

PLEASE NOTE: SUBMITTING A FORM DOES NOT GUARANTEE THAT A  
STUDENT'S ABSENCE WILL BE CONSIDERED "EXCUSED" SEE THE  
CO-CURRICULAR POLICY (FOUND IN THE GMS CHOIR HANDBOOK) FOR WHAT  
CONSTITUTES AN EXCUSED ABSENCE

**Approved by Board Action 04/16/2009**

## REQUEST FOR AN EXCUSED ABSENCE FROM CO-CURRICULAR MUSIC ACTIVITY

Name of activity: \_\_\_\_\_

Date(s) of conflict: \_\_\_\_\_

Reason for absence: \_\_\_\_\_

Signatures: \_\_\_\_\_  
student parent/guardian date

If absence is due to a previously scheduled school activity requiring the student's participation, please complete the section below.

Name of conflicting school activity: \_\_\_\_\_

Date student was informed/advised of activity: \_\_\_\_\_ Name of activity sponsor: \_\_\_\_\_

.....  
Received by co-curricular teacher: \_\_\_\_\_  
Date signature

Approved (excused absence) \_\_\_\_\_ Denied (un-excused absence) \_\_\_\_\_

Explanation if denied: \_\_\_\_\_

